



Collegiate Junior School for Girls

Dear Parents for 2025

I am sure that you and your daughter are very excited about embarking on your Collegiate Junior journey next year! We look forward to welcoming you. Please take note of the following information:

1. **NEW PUPILS TO COLLEGIATE**

1.1 **INTRODUCTION TO CLASS TEACHERS FOR NEW GIRLS - GR R – GR 7**

Date: 14 January 2025

Time: 08:00

Venue: Foyer (Enter at Gate No 2)

Please would you make use of this opportunity for your daughter to meet her 2025 class teacher. Parents and girls will be met in the foyer, taken to the classroom and on a tour of the school. Girls may wear civvies, no uniform necessary.

2. **MATTERS PERTAINING TO 2025**

2.1 **FIRST DAY ROUTINE - WEDNESDAY 15 JANUARY 2025**

Please arrive at school between **07:00 & 07:30**.

- **Girls new to the school are to enter the Main Gate (Gate 2) in Kestell Street.**
- Parents are not permitted to enter the school on this day except Gr 1 (see below).
- **Existing Collegiate girls:** Will enter at Henchie Gate (Gate 7) OR Top Gate (Gate 2).
- Girls must go directly to their new classrooms. There will be helpers to guide the girls to their new classrooms.
- **Grade 7** old girls, should line up outside and will be met by the teachers when the bell rings.
- **New girls** will be met at the Main Gate (Gate 2) by their "buddies".

School early closing times Wed 15 Jan – Fri 17 Jan:

Gr 00 & Gr 1	– 12:00
Gr R, 2 & 3	– 12:15
Gr 4-7	– 12:30

Grade 1 Parents please note early closing times from 20 – 24 January are 12:30.

2.3 **PARENT INFORMATION EVENING – GR R – GR 7**

Date: Tuesday 14 January 2025

Time: 17:30 – 18:30

Venue: Classrooms (Gr 7's meet in Powis Hall)

3. **AFTERCARE**

Should you have enrolled your daughter for Aftercare please ensure that you collect her by 17:00 from the Aftercare gate. Aftercare enquiries should be directed to Mrs G Slater (gslater@collegiate.co.za).

4. **WENDYWARE CLOTHING**

Wendyware Clothing is currently open for new parents by appointment only. Should this not be convenient, the shop will be open from Wednesday 8 January 2024, from 09:00 to 15:00. Please make your appointment by emailing Mrs Law (mlaw@collegiate.co.za) or Mrs Setokoe (tsetokoe@collegiate.co.za) Normal term trading hours are Mondays to Thursdays, 12:00 – 15:00 and on Fridays until 14:00. The stationery list and order form can be found on the school website: <https://www.collegiate.co.za/forms/>

Please use the following banking details for your EFT as we discourage the use of cash.

BANKING DETAILS: Wendyware Trust Standard Bank, PE Branch (050017) Account No. 080134629.

Email your order together with proof of payment to mlaw@collegiate.co.za or tsetokoe@collegiate.co.za

We look forward to a long and happy association with you and your daughter.

Yours sincerely

MRS S VAN ROOYEN
HEADMISTRESS

November 2024