



Collegiate Junior School for Girls

KESTELL STREET, PARSONS HILL
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PRINCIPAL: Mrs SA van Rooyen

Dear Parents for 2026

As we approach the start of a new school year, excitement is building for all our Collegiate girls, those continuing their journey with us and those joining our school family for the first time. We look forward to a wonderful year ahead filled with learning, growth and connection. Please take note of the following important information to help you prepare for the start of 2026.

1. NEW PUPILS TO COLLEGIATE

1.1 GR R GIRLS NEW TO OUR SCHOOL: ORIENTATION AND INTRODUCTION TO CLASS TEACHERS

Date: Monday, 12 January 2026
Time: 10:30 - 11:15
Venue: Pre-Primary (Enter at Gate 3)

1.2 GR 00: ORIENTATION AND INTRODUCTION TO CLASS TEACHERS

Date: Tuesday, 13 January 2026
Time: 08:00 - 08:45 Group 1
09:00 - 09:45 Group 2
Venue: Pre-Primary (Enter at Gate 3)

1.3 GR 2 - GR 7 GIRLS NEW TO OUR SCHOOL: ORIENTATION AND INTRODUCTION TO CLASS TEACHERS (Our new Gr 1 girls have already had a visit to their new Gr 1 classroom, so it is not necessary for these girls to attend this orientation.)

Date: Tuesday, 13 January 2026
Time: 08:00 - 09:00
Venue: Foyer (Enter at Gate 2)

New parents are encouraged to take this opportunity for their daughters to meet their 2026 class teacher. Parents and girls will be welcomed in the foyer before being escorted to the classroom and taken on a tour of the school. Girls are welcome to wear casual clothing, school uniform is not required. Those identified as 'Buddy Helpers' are to please come to school on Tuesday, 13 January and meet your new friend in the foyer at 08:00.

2. MATTERS PERTAINING TO ALL COLLEGIATE FAMILIES FOR 2026

2.1 FIRST DAY ROUTINE: WEDNESDAY 14 JANUARY 2026

- Please arrive at school between **07:00** and **07:30**.
- Grade R and Grade 00 girls are to enter through the Pre-Primary (Gate 3) in Rochelle Road.
- Grade 1 girls to enter the Main Gate (Gate 2).
- Gr 2-7 girls to either enter through the Henchie Gate (Gate 7) or the Main Gate (Gate 2).
- Parents are not permitted to enter the school on this day, **except for Grade 1 parents**, who may come in briefly for a quick photo and hug goodbye in the classroom.
- All Gr 00 – 6 girls are to go **directly to their new classrooms**. Grade 7 helpers and staff will be available to guide the girls to their new classrooms.
- **Grade 7 girls** are to line up **on the field** when the bell rings, where they will be met by their teachers.

2.2 EARLY CLOSING TIMES FOR THE FIRST WEEK: WEDNESDAY, 14 JANUARY to FRIDAY, 16 JANUARY

- Gr 00 & Gr 1 - 12:00
- Gr R, 2 & 3 - 12:15
- Gr 4 – 7 - 12:30

From week 2 all grades will go home at the normal closing times for each grade.

2.3 PARENT INFORMATION EVENINGS: GR 00 – GR 7

Monday, 12 January	07:00-07:45	All Aftercare Parents welcome	Powis Hall – then move to Aftercare Classrooms
Monday, 12 January	17:30-18:30	Gr 00	Pre-Primary Classrooms
		Gr R	Pre-Primary Classrooms
		Gr 1	Grade 1 Classrooms
		Gr 4	Powis Hall
	18:30-19:15	All NEW Music Parents (that received a letter to attend)	CAT Auditorium – Music Department
Tuesday, 13 January	17:30-18:30	Gr 2	Grade 2 Classrooms
		Gr 3	Grade 3 Classrooms
		Gr 5	Minor Hall
		Gr 6	Resource Centre
		Gr 7	Powis Hall

3. AFTERCARE

- You are invited to attend an informative Aftercare Orientation at 07:00 in the school hall, where you will meet your daughter's Aftercare Supervisor, visit her designated venue, gain insight into the afternoon programme, and participate in a brief question-and-answer session, concluding by 07:45
- Aftercare for those who have been accepted will begin on the first day of school.
- If your daughter will be attending Aftercare, please ensure she is collected by **17:00** from the Aftercare gate.
- All Aftercare enquiries can be directed to Mrs G. Slater at (gslater@collegiate.co.za).

4. WENDYWARE CLOTHING

- Parents who require a **full new uniform** for their daughters (for example, families who are new to our school or whose daughters are moving from Grade R to Grade 1) are asked to **make an appointment** for a fitting. The shop is currently open for appointments until 5 December 2025.
- Should this not be convenient, Wendyware will reopen on Wednesday, 7 January 2026, from 09:00 to 15:00.
- Parents who simply need to pop in for regular top-ups during these times are welcome to do so without an appointment, as the shop will be open as usual.
- Please make your appointment by emailing Mrs Law (mlaw@collegiate.co.za) or Mrs Setokoe (tsetokoe@collegiate.co.za).
- Normal term trading hours are Mondays to Thursdays, 12:00 – 15:00 and on Fridays until 14:00.
- Stationery Packs:** Current parents can conveniently order their stationery packs via the **Karri App**. New parents can access the **stationery lists and order forms** on our school website at: <https://www.collegiate.co.za/forms/>
- Please use the following banking details for your EFT as we discourage the use of cash.
BANKING DETAILS: **Wendyware Trust Standard Bank, PE Branch (050017) Account No. 080134629.**
- Email your order together with proof of payment to: mlaw@collegiate.co.za or tsetokoe@collegiate.co.za

We look forward to welcoming you and your daughter and sharing a joyful and successful year together.

Yours sincerely



Shelley van Rooyen
Principal of Collegiate Junior School for Girls